

Canolfan Adnoddau Ty Luke O'Connor
21 Llys Barter
Hightown
Wrexham
LL13 8QT



Luke O'Connor House Resource Centre
21 Barter Court
Hightown
Wrexham
LL13 8QT

T: 01978 291562

E: clerk@offa-cc.gov.uk

W: www.offa-cc.gov.uk

Friday 3rd July 2026

Dear Councillor,

You are summoned to attend the **Full Council** meeting at **7pm, Thursday 9th July 2026 at Luke O'Connor House, 21 Barter Court, Wrexham LL13 8QT** and remotely by Teams.

Clerk Offa CC is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/86760846143?pwd=Ao7doj1vIBkl9GORvIYp5gCwwEFcU2.1>

Meeting ID: 867 6084 6143

Passcode: 334738

Gyda Diolch / With thanks,

H McCarthy

Helen McCarthy, Deputy Clerk.

AGENDA

1. To receive and consider apologies for absence.
2. To note declarations of Members' interests. (Members need to declare any personal or prejudicial interest in items on the agenda, either at the beginning of the meeting or when the relevant item arises).
3. Public Session - A period designated for public participation in accordance with standing order 3(d), shall not exceed 12 minutes for Members of the Public to ask questions or submit comments. Relating only to the motion under discussion, a period of 3 minutes may not be exceeded by the public without consent of the chair of the meeting in accordance with standing order (3e).
4. To approve and sign the minutes for the Council meeting held on Thursday 11th June 2026 (draft copy attached).
5. To receive and note the minutes of the Planning Meeting held on Thursday 4th June 2026 (to be circulated prior to meeting).

6. To receive and note the quarterly report from Woodwork on activities carried out at Little Vawnog (report attached).
7. Clerk's Report (report attached).
8. Grants Policy – to receive and adopt amended policy (attached) before grant application.
9. To discuss 2 x grant applications for approval (reports attached).
10. Accounts for Payment - to consider and approve payments and salaries to end of June 2026 and note the bank reconciliations (report attached).
11. To receive an update on banking matters. (attached).
12. To note the Qtr1 Accounts for income and expenditure 2026/2027 including virements (report attached).
13. Correspondence – to consider and note correspondence received. (report attached),
14. To consider any nominations for co-option for the Offa, (attached),
15. Reserves Policy – to receive and adopt amended policy (attached).
16. Standing Orders - to receive and adopt amended Standing Orders. (attached).
17. Financial Regulations – to defer to next meeting in September due to time scale.
18. Policies – To receive and adopt further policies: (attached).
 - Lone Working Policy.
 - Maternity Leave and pay policy.
 - Paternity Leave and pay policy.
 - Sickness Absence policy (amended).
19. Working Groups – to receive feedback and agree recommendations from the following working groups:
 - Community Centres (report to be circulated before next meeting).
20. LOCH – to receive further information on progress with the 4 year Lease as agreed with Management of Adferiad.

21. August Recess - to approve powers for the Chair and Vice-chair in consultation with the Interim Clerk to act on any urgent matters that may arise during the August Recess and for the Chair and Vice-chair of the Planning Committee to act on any planning matters that may arise.

22. To note the dates of the following meetings:

- a. Planning Committee, 7pm Thursday 3rd September 2026.
- b. Council 7pm Thursday 10th September 2026.