

Canolfan Adnoddau Ty Luke O'Connor
21 Llys Barter
Hightown
Wrexham
LL13 8QT



Luke O'Connor House Resource Centre
21 Barter Court
Hightown
Wrexham
LL13 8QT

T: 01978 291562

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Friday 6th March 2026

Dear Councillor,

You are summoned to attend the **Full Council** meeting at **7pm, Thursday 12th March 2026** at **Luke O'Connor House, 21 Barter Court, Wrexham LL13 8QT** and remotely by Teams.

Microsoft Teams Meeting link:
[Offa Community Council Full Council Meeting 7pm on the 12th March 2026 | Microsoft Teams | Meet-up-Join](#)

Gyda Diolch / With thanks,

H McCarthy

Helen McCarthy, Deputy Clerk.

AGENDA

1. To receive and consider apologies for absence.
2. To note declarations of Members' interests.
3. To approve and sign the minutes for the Full Council held on Thursday 12th February 2026 (report attached).
4. To note the minutes of the Planning and Environment Meeting held on Thursday 5th March 2026 (report attached).
5. Public Session

A period not exceeding 12 minutes for Members of the Public to ask questions or submit comments.
6. To consider and approve payments to end of February 2026 (report attached).
7. To note the Bank Reconciliations for February 2026 (report attached).

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8. To consider and approve the application for co-option for the Brynyffynnon ward vacancy (report to be circulated to members separately).
9. To provide an update on banking matters. Seek consent to open banking facilities with Unity Bank (report attached).
10. To approve the Well Being Report for 2025/2026, which needs to be produced annually as per external Audit requirements (report attached).
11. To discuss and approve changes in the Code of Conduct approved in May 2025 (report attached).
12. To approve the membership of the following Working Groups:
 - a. Community Centres,
 - b. Pride of Place grant funded projects,
 - c. Environmental Clean Up Days.
13. To approve reinstatement of the "Offa Magazine" from April 2026.
14. To discuss the Service Level Agreements for the following:-
 - a. Woodwork SLA (report attached).
 - b. Caia Park Partnership Youth Provision (report attached).
 - c. Wrexham County Borough Council Playground Inspections (report attached).
 - d. Wrexham County Borough Council Play Provision (report attached).
15. To note the dates of the following meetings:
 - a. Planning and Environmental Committee, 7pm Thursday 2nd April 2026.
 - b. Full Council, be 7pm Thursday 9th April 2026.
16. **EXCLUSION OF THE PRESS AND PUBLIC:** It is recommended that the press and public be excluded from the Meeting during consideration of the following item of business as it is likely that, if they were present, there would be disclosure to them of exempt information as defined in the Public Bodies Admission to Meetings Act 1960.
17. To receive a verbal update from the Chair of the Staffing Committee on staffing matters.