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MINUTES OF THE FULL COUNCIL HELD ON THURSDAY 10th Sept 2026

Present: Cllrs: Phil Wynn (Chair), Graham Rogers (Vice Chair), Keith Williams, Christine Griffiths, Alun Jenkins, Mark Stephens, David Williams, Peter Young, Iona Jones, Janet Young, Alex Jones, Steven Vale, Graham Wynn .

Absent: Cllr Alan Filmer, Jamie Orange, David Jones

In attendance: Helen McCarthy Interim Clerk and Karen Benfield Clerk support officer.

Min 62 - To receive and consider apologies for absence.

Apologies for absence were received from Cllrs Alan Filmer and David Jones

Min 63 - Declarations of Members' interests.

There were no declarations of interest.

Min 64 - Public Session – No members of the public attended.

Min 65 - Minutes of the Council meeting held on Thursday 9th July 2026.

RESOLVED: To approve and authorise the Chairman to sign the minutes of the Council meeting held on Thursday 9th July 2026.

'It was noted that ref minute 41: Cllr Peter Young declared a personal and prejudicious interest in agenda item 14 – co-option vacancies and left the room during discussion and took no part in the vote.'

Matters Arising: All matters covered in the Clerk's report.

Min 66- Minutes of the Planning Committee Meeting held on Thursday 3rd Sept 2026

RESOLVED: To receive and note the minutes of the Planning Meeting held on Thursday 3rd Sept 2026.

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Min 67 - Clerk's report

The Clerk's report was received and accepted:

1. Future reports will include an action log.
2. It was noted that there is already a non-slip coating on the tiles in the disabled toilet at the Parciau CC so no further action is needed.
3. It was noted that an extra 'clean up day' event is planned for both Hermitage and Brynyffynnon wards as the previous ones had been so successful and well received by residents. Thanks were expressed to the Chair and Vice-chair and all volunteers for their help with the events.
4. Police attendance at meetings – the Clerk was asked to request attendance by police at least quarterly with monthly reports.
5. Various quotes have been obtained for works to the exterior staircase, suspended ceiling and upstairs windows at the Parciau CC – deferred to the next Community Centre Committee meeting.
6. A water testing course has been undertaken by the caretaker and a water testing kit purchased to undertake monthly testing at Maesgwyn and Parciau.
7. Insurance for the Council office has been amended and transferred from LOCH to Parciau.
8. Offa Carnival – booked for 17th July 2027. It was agreed to set up a working group to discuss in more detail and book attractions.
9. Offa magazine winter edition is in the process of being put together. If anyone has any articles or information for inclusion please contact the Clerk.
10. Little Vawnog – on-going issues with residents complaints about the trees behind their properties. The Clerk was asked to seek advice from a tree surgeon on what work is required.
11. Discussion took place on the need to use delegated powers to take out new BT contracts at the Parciau and the Maesgwyn Community Centres, due to the inappropriate purchase of IT by the previous clerk without full Council consent.

Min 68 - Accounts for Payment

RESOLVED to approve the payment and salary List for July/August 2026. Noted a missed payment of £44 therefore total amount for July/August is £46,931.54 including vat

RESOLVED to note the Bank Reconciliations dated 31st August 2026 and the balances held.

Min 69 – Correspondence

- External Audit – additional information requested by the auditor had been provided in relation to payments made and contracts entered into for the IT and telephone systems.

The final audit reports for 24/25 and 25/26 have yet to be signed off by Audit Wales, but a qualified judgement is expected for both years

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- The NALC pay award for April 2026 was received and noted. As per staff contracts of employment this has been implemented and back dated to 1st April 2026.
- The 4 year Licence for LOCH has been signed by Adferiad. Considerable savings will result from this and a schedule of savings will be provided at the next meeting.

Min 70 – Policies

It was RESOLVED to approve and adopt the following policy:

- Flexible working

Policies for Home working, Safeguarding and Bereavement will be deferred to the next meeting following receipt of further advice and amendment.

Min 71 - Working Groups

Community Centres – Cllr Christine Griffiths updated members on progress over the summer. A further meeting of the Committee will be arranged before the next Council meeting.

Min 72 – Parciau Bowling Club SLA

Deferred to the next meeting for further discussion following receipt of additional information.

Min 73 – PIP Funding

It was reported that Offa CC had been successful in receiving the maximum grant of £44,118 towards the additional play equipment to be provided at 3 play areas within Offa, Bryn Offa, Court Rd and Bellevue Park. This was supported by members.

Min 74 – Other projects from RESERVES

1. Monger Rd path – barriers to be installed at a cost circa £5,000 – Approved
2. Range Rd Fencing/ tidying up circa £2,000. Deferred to the next meeting for further information on the potential transfer of land from Education to Offa and the legal process involved. (it was noted that Cllr Graham Rogers has applied to the Community Benefits Scheme for shrubs and 4 heavy duty picnic benches for Hermitage)
3. Corner of Ruabon Rd/ Victoria Rd – deferred to the next meeting for further information
4. It was approved to purchase benches for Brynyffynnon.
5. Lea Rd bollards – deferred to next meeting
6. Flashing speed signs – deferred to next meeting
7. Court Rd bench and litter bins – approved
8. Bellevue mural in shelter to commemorate services – approved at a cost circa £2,500 so it can be ready for the Armistice Day event in the park.

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Min 75 – Grant Applications

It was RESOLVED to award the following grants under the power of section 137 LGA 1972:

Dancing Shoes	£500
Parciau Pensioners	£250
Nightingale House	£500

It was Agreed to defer the following grant applications to the next meeting for the receipt of further information:

Parciau Bowling Club
Cerdd Wrexham
Wrexham Sounds

Min 76 - Next Meetings

It was RESOLVED to move future Council meetings to the third Thursday in the month.

Members noted that the next scheduled meetings of both the Full Council and Planning Committee would take place:

- a. Planning Committee 7pm Thursday 1st October 2026.
- b. Full Council 7pm Thursday 15th October 2026.

The meeting concluded at 21.00 hrs.

