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## MINUTES OF THE FULL COUNCIL HELD ON THURSDAY 12<sup>th</sup> FEBRUARY 2026

Present: Cllrs: Griffiths, Jenkins, D Jones, Rogers, Stephens (in part), Williams, G Wynn and P Wynn.

Absent: Cllrs: A Jones, Orange, Ramm, Ranger, Vale, and Wilkinson.

In attendance: Helen McCarthy Deputy Clerk and Lee Jakeman (Locum Support),

### 1. To receive and consider apologies for absence.

Apologies were received from Cllrs: Ranger, Vale and Wikinson.

### 2. Declarations of Members' interests.

Cllr Wynn declared a personal and prejudicial interest in item 7b (staffed play provision) - WCBCs Lead Member for Education, contract held by WCBCs youth team.

### 3. To approve and sign the minutes of the Full Council meeting held on Thursday 29<sup>th</sup> January 2026.

**RESOLVED:** To approve, and authorise the Chairman to sign, the minutes of the Full Council meeting on Thursday 29<sup>th</sup> January 2026.

### 4. Public Session.

There being no members of the public present the meeting moved on to the next agenda item.

### 5. To note the Bank Reconciliations dated 31st January 2026 and the balances held:

Petty Cash	Nil
Barclays	£88,699.71
Santander	£60,725.19
Lloyds Current Account	£139,996.61
Lloyds Savings Account	<u>£80,115.56</u>
<b>TOTAL</b>	<b>£369,537.07</b>

(Clerk's Note: the reconciliation and supporting bank statements were witnessed by Cllrs P Wynn and C Griffiths, other than the Santander balance, which can only be secured verbally by the Deputy Clerk).

**Noted**

The Chair / Deputy clerk advised that Barclays and Santander had temporarily suspended access to these 2 accounts, through inactivity. Cllr Williams and Cllr Wynn who are currently named on the bank mandates will work to reactivate the accounts. Members considered the need for so many bank accounts.

**RESOLVED:** That the Barclays Bank and Santander Bank accounts held by Offa Community Council be closed at the earliest opportunity and the funds transferred to the Council's Lloyds Bank Account.

#### **6. Provide Members with a governance update.**

Significant steps have been taken in recent weeks consultation and with the support of Audit Wales to provide the financial information that they had been demanding for several months.

The full set of documents required by Audit Wales was delivered earlier in the week.

Cllr Jenkins proposed and it was:

**RESOLVED:** That thanks be recorded in the minutes to Cllr P Wynn, the Deputy Clerk and Mrs Benfield for their outstanding efforts to pull together the Audit Wales additional requirements.

#### **7. Discuss the 2026/2027 Provision for Youth Services**

The Council currently outsources its play provision through a variety of contractors and members were asked to review the existing contracts that are shortly due to expire.

##### **a. Caia Park Partnership – Contract for Youth Services.**

Members noted that the SLA with Caia Park Partnership expires on 31 Mar 26. Members discussed in depth the merits of the services and provided including the performance against the SLA. There was agreement that funding of youth provision was important. Members felt that having some time for them to better understand what provision appropriate and best value at this time was required.

##### **RESOLVED:**

- i. To defer the matter of renewing the current SLA until the next meeting of the Community Council (to allow time for members to provide input to the Deputy Clerk to help shape discussions with the Caia Park Partnership).

AND

- ii. To delegate to the Deputy Clerk the task of producing a report for the next Community Council meeting regarding a revised SLA taking into account input from Members.

*(Clerk's Note: Cllr Stephens arrived at the meeting during the course of this agenda item)*

**b. Wrexham County Borough Council – Staffed Play Provision.**

*(Clerk’s Note: Cllr Wynn Declared an interest in the following topic (as A WCBC Councillor) and left the Room. )*

**Cllr Graham Rogers took the Chair.**

Members were keen to continue with the contract in general terms but, felt that some fine tuning and better understanding of the outcomes of the current provision were required before committing to the SLA that was tabled.

**RESOLVED:** To delegate to the clerk (supported by Cllrs Griffiths and Rogers) to: review the current Staffed Play provision contract; and the options available in the new offer and; where necessary, meet with officers at WCBC to discuss options and gain a better understanding of the provision that members desire; and report back with recommendations to the next meeting of the Community Council.

**8. To discuss and approve urgent tree works to be carried out in Little Fawnog, before the nesting season commences in March**

Members noted the urgent nature of the works required and the proximity to bird nesting season. Members were content to waive financial regulations because of the short lead in time and the likely limited availability of contractors but were still mindful of still making the best efforts to obtain best value.

**RESOLVED:** to delegate to the Deputy Clerk to procure a suitable contractor to tend to the urgent tree works.

**9. Agree on a scheme of works for the delivery of a Carbon Reduction Grant.**

Members noted the report circulated with the agenda and were keen to take actions to reduce carbon usage/ production.

**RESOLVED:** To delegate to the Deputy Clerk to undertake before the financial year end (to make the use of the carbon funding available through WCBC) to :

- a. Upgrade the lighting in Luke O’Connor House and Maesgwyn to LED to reduce electricity usage.

AND

- b. Upgrade the boiler in Parciau Community Centre to a more efficient model.

**10. Discuss future community projects to be delivered in 2026/2027, funded by the UK Government Grant Scheme.**

Members considered the reports circulated with the agenda and correspondence from MP Andrew Ranger.

**RESOLVED:** To note with pleasure the availability of the grant funding (circa £40k) and that the Community Council should form a Working Group that can identify how the funds might best be spent for community benefit

11. Setting up a Brickfield Public Open Space (POS) Members Working Group.

**RESOLVED:**

a. To adopt the draft terms of reference circulated with the agenda.

AND

b. To appoint 3 members to the Working Group those being Cllr A Jenkins, Cllr P Wynn and (should they be willing) Cllr Wilkinson.

*(Clerk's note: Cllr Wilkinson was absent for the meeting but members were aware that she had shown an interest in the subject and wished to offer her the opportunity in her absence to be part of the Working Group. Should Cllr Wilkinson not wish to be part of the Working Group then the membership can be reviewed at the next meeting of the Community Council.)*

12. To discuss vacancies in Council Committees.

**RESOLVED:**

a. To appoint Cllr M Stephens to membership of the Planning and Governance committee.

AND

b. To appoint Cllr D Jones to membership of the Staffing Committee.

*(Clerk's Note: There remains two vacancies on the Planning and Governance Committee and one vacancy on the Staffing Committee.)*

13. **To note the Council meeting dates scheduled until the end of the civic year:**

- Planning and Environment – 5th March 2026 @ 7pm
- Full Council - 12th March 2026 @ 7pm
- Planning and Environment – 2nd April 2026 @ 7pm
- Full Council - 9th April 2026 @ 7pm

14. **Exclusion of the Press and Public.**

**RESOLVED.** To propose that under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration of Item 17 on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted.

The deputy Clerk and the Locum Support left the meeting.

**RESOLVED.** That Cllr P Wynn take the minutes of the confidential session.

**15. Staffing Matters**

Members noted a confidential report circulated to members separately from the agenda and received a verbal update from the Chair.

The staffing committee are authorised to liaise with One Voice Wales, to agree on an interim staffing structure, reporting to Council for their consideration.

The meeting concluded at 21:00 hrs.

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