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MINUTES OF THE FULL COUNCIL HELD ON THURSDAY 9th April 2026

Present: Cllrs: Rogers (Vice Chair), Griffiths, Jenkins,, Stephens, Vale , Williams, G Wynn .

Absent: Cllrs: P Wynn (Chair), Ramm, Ranger, Wilkinson, A Jones, D Jones , Orange .

In attendance: Helen McCarthy Deputy Clerk and Karen Benfield Clerk support.

In the absence of the Chair the meeting was chaired by the Vice-chair Cllr Graham Rogers.

1. To receive and consider apologies for absence.

Apologies were received from Cllrs: P Wynn, A Jones, D Jones and Ranger.

(The Deputy Clerk was asked to check attendance in relation to the 6 month consecutive attendance rule)

2. Declarations of Members' interests.

There were no declarations of interest.

3. Public Session – there were no members of the public present.

4. Minutes of the Full Council meeting held on Thursday 12th March 2026.

RESOLVED: To approve and authorise the Chairman to sign, the minutes of the Full Council meeting held on Thursday 12th March 2026.

To re-instate ' Matters Arising' on future Council agendas for information only.

5. Minutes of the Planning and Environment Meeting held on Thursday 2nd April 2026

RESOLVED: To receive and note the minutes of the Planning and Environment Meeting held on Thursday 5th March 2026. It was noted that the next meeting of the Planning Committee to be held on 30th April due to the May 7th elections.

6. Payments March 2026

RESOLVED to approve the Payment List for March 2026 (Total £30,708.82 including vat)

Banking Reconciliation

RESOLVED to note the Bank Reconciliations dated 31st March 2026 and the balances held:

Petty Cash	Nil
Barclays	0
Santander	£61,042.66
Lloyds Current Account	£156,873.05
Lloyds Savings Account	<u>£85,943.64</u>
TOTAL	£303,859.35

(Clerk's Note: The corresponding bank statements were available at the meeting for members to views)

7. Co-Option Vacancies

To note the 3 casual vacancies for the Offa, Erddig and Hermitage Wards. These have been advertised on the website and public notices.

8. Banking Matters

The Deputy Clerk updated members on current banking arrangements. Further enquiries will be made into rates of interest on saving accounts at Lloyds, Unity and CCLA banks. A report will be prepared with recommendations for the next Council meeting.

9. Financial Risk Assessment

RESOLVED - The Financial Risk Assessment 2025-26 was received and approved.

10. Investment Strategy 2025-26

RESOLVED. To approve and adopt the Investment Strategy

11. CCTV cameras.

The Deputy Clerk reported that the camera currently located by the RWF Statue had been checked and was working correctly.

RESOLVED - to locate the spare CCTV camera outside the Maesgwyn Community Centre.

12. Centre Hire Charges

RESOLVED to accept the recommendation from the working group for LOCH and the Parciau and Maesgwyn Community centres. Revised hire charges to apply from 1st May 2026. The following was agreed:

- To remove the £2.50 wifi charge from all bookings
- To standardise the charge for the 2 community centres to £15 an hr
- LOCH hire charge for main room to remain at £10 per hr.
- Reduction of 25% for block bookings apart from commercial bookings

Adferiad – for the current Licence to be renewed for the next 3 years with a rise of 15%. It was agreed for the Chair Cllr Phil Wynn to meet with Adferiad to discuss future licence/lease options following receipt of advice from PWLB and OVW.

13. Service Level Agreement Brickfield Football Club

RESOLVED – to approve the service level agreement as circulated noting that:

Brickfield Rangers will cover the cost of all coaches. • Brickfield Rangers will cover the cost of all equipment required. • Offa Community Council will cover the cost of the hire of the hall for both sessions up to the value of £3000 per year. • Hall hire 2 Hours per week £30.60 per hour.

14. Working Groups

Community Centres – the report from the recently formed group meeting was presented to Council by the Chair of the Working group Cllr Christine Griffiths. Cllr Griffiths was thanked for a most comprehensive first report. A general discussion had taken place on how to now move forward with the centres and the improvements needed in each. It is proposed to present a more detailed report on priority costings to a future Council meeting.

Brickfield Public Open Spaces – discussion took place on the failure to progress this project. Concerns were raised that the public open space is designated under the Fields in Trust.

RESOLVED – that the proposals are not practical and the Council will no longer proceed with this project.

Pride in Place – a report had been circulated from the recent working group meeting. It was noted that the application submission deadline is 30th April when all quotes need to be submitted. A further meeting was arranged for Tuesday 14th April to further discuss the suggested projects and fund allocation. It was agreed for priority to be given to larger play area projects with smaller projects to be met out of reserves.

(The Chairman Cllr Phil Wynn joined the meeting)

15. Insurance Renewal

RESOLVED – to renew the annual insurance with Zurich Municipal to take advantage of the discounted 3 year offer.

16. Next Meetings

Members noted that next scheduled meetings of both the Full Council and Planning Committee

- a. Planning and Environmental Committee, 7pm Thursday 30th April 2026.
- b. Full Council 7pm Thursday 14th May 2026.

The meeting concluded at 20.35 hrs.

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18 Staffing (Confidential Minute)

In view of the confidential nature of the item to be discussed it was RESOLVED under Section 1 of the Public Bodies (Admission to Meetings) Act 1960, for all members of the public and press to be excluded.

Members received a verbal update from the Chair of the Staffing Committee (following its meeting held that evening prior to the full council meeting) regarding decisions made in relation to staffing matters and recommendations to be put to the Full Council. The Deputy Clerk confirmed that the verbal briefing was in line with the first draft of the Staffing Committee minutes:

- a. In relation to the Caretaker, it was AGREED to recommend to the next full Council meeting that an amendment is made to the position of Caretaker. It had been previously agreed to recruit 2 part time caretakers on 12 hrs per week. However due to recruitment challenges to appoint a second caretaker it had been agreed to offer 24 hrs a week to the current caretaker and this had been welcomed and accepted by the caretaker. The contract will begin in one month's time, with a 3-month trial. Request OVW to prepare the appropriate contract.
- b. In relation to temporary staff, contracts have been prepared by OVW for signature and have been agreed by the Chair, members of the Staffing Committee, and the Temporary Staff.
- c. In relation to the Contract Cleaner, it has been agreed to give one month's notice to end the Cleaning Contract.